

Community Right to Challenge Application Form

Please read the Government Statutory Guidance on the Community Right to Challenge, issued in May 2012, when completing this form.

If you have any queries, please email: legal.services@reading.gov.uk.
 Submit your completed form by email to legal.services@reading.gov.uk or post it to the Head of Legal & Democratic Services, Civic Offices, Reading RG1 2LU.

Part A: About You

Title	
First name	
Surname	
Address of organisation	
Postcode	
Telephone Number	
Email address	
Your relationship to the organisation	

Part B: About your Organisation

Organisation name	
Organisation type (please tick)	<input type="checkbox"/> Voluntary or community body <input type="checkbox"/> Charitable body <input type="checkbox"/> Parish council <input type="checkbox"/> Council employees
Please describe its connection to Reading	
Charity registration number (if applicable)	

- ❖ If you are a registered charity, please provide your registration number, and your objects.
- ❖ If not a registered charity, please attach evidence of your organisation's status such as Articles of Association and company registration number, where applicable.
- ❖ If your organisation is an un-constituted community group, please state how many members your organisation has, and their connection with Reading.
- ❖ In all cases, please attach your most recent audited accounts (if applicable).

Part C: Expression of Interest

Under Section 81(5) of the Localism Act 2011, expressions of interest may be submitted by a relevant body in relation to a service provided by or on behalf of the local authority in the exercise of any of its functions, unless the service has been excluded in Regulations made by the Secretary of State.

Name of service	
Address or location of service	
<p>Description of the service and its geographic area</p> <p><i>Please read the government statutory guidance</i></p>	
<p>Your financial resources and evidence of your ability to deliver the service</p> <p>Please supply documentation to support</p>	
<p>If you are a consortium, provide details of all elements in the consortium, including sub-contractors</p>	
<p>If you are Council employees, please specify the employees / teams covered by the EoI</p>	

<p>Your capability to provide the service</p>	
<p>Provide evidence to show that by the time of the procurement process you will be capable of providing the service</p> <p>If a consortium, provide this evidence for all elements of the consortium</p>	
<p>Service Outcomes</p> <p>Set out the outcome for the service that you intend to achieve</p> <p>How will these be measured?</p> <p>To what timescale?</p>	
<p>Best Value / Social Value</p>	
<p>Set out how your provision of the service will add financial value to or save money for the authority and the Council tax payers of Reading</p>	
<p>Set out how your provision of the service will improve the social, economic and environmental well being of the area covered by the service</p>	
<p>Set out how your provision of the service will meet the needs of users of the service</p>	
<p>Staff impact</p>	
<p>Set out how you will engage with any Council staff directly affected by your EoI</p>	

Expressions of interest will be decided within 6 months of receipt, subject to the information accompanying the expression being complete.

In considering your expression of interest, we will give notice that the authority has received an Expression of Interest to provide or assist in running the service to:

- The relevant Lead Councillor
- The service manager
- Employees of the service
- The recognised trades union(s) representing those employees
- Any partners or stakeholders who have a direct interest in the service
- The local parish council (if applicable)

Submit to:

Submit your completed form:

- by email to legal.services@reading.gov.uk.
- by post to Head of Legal & Democratic Services, Civic Offices, Reading RG1 2LU.