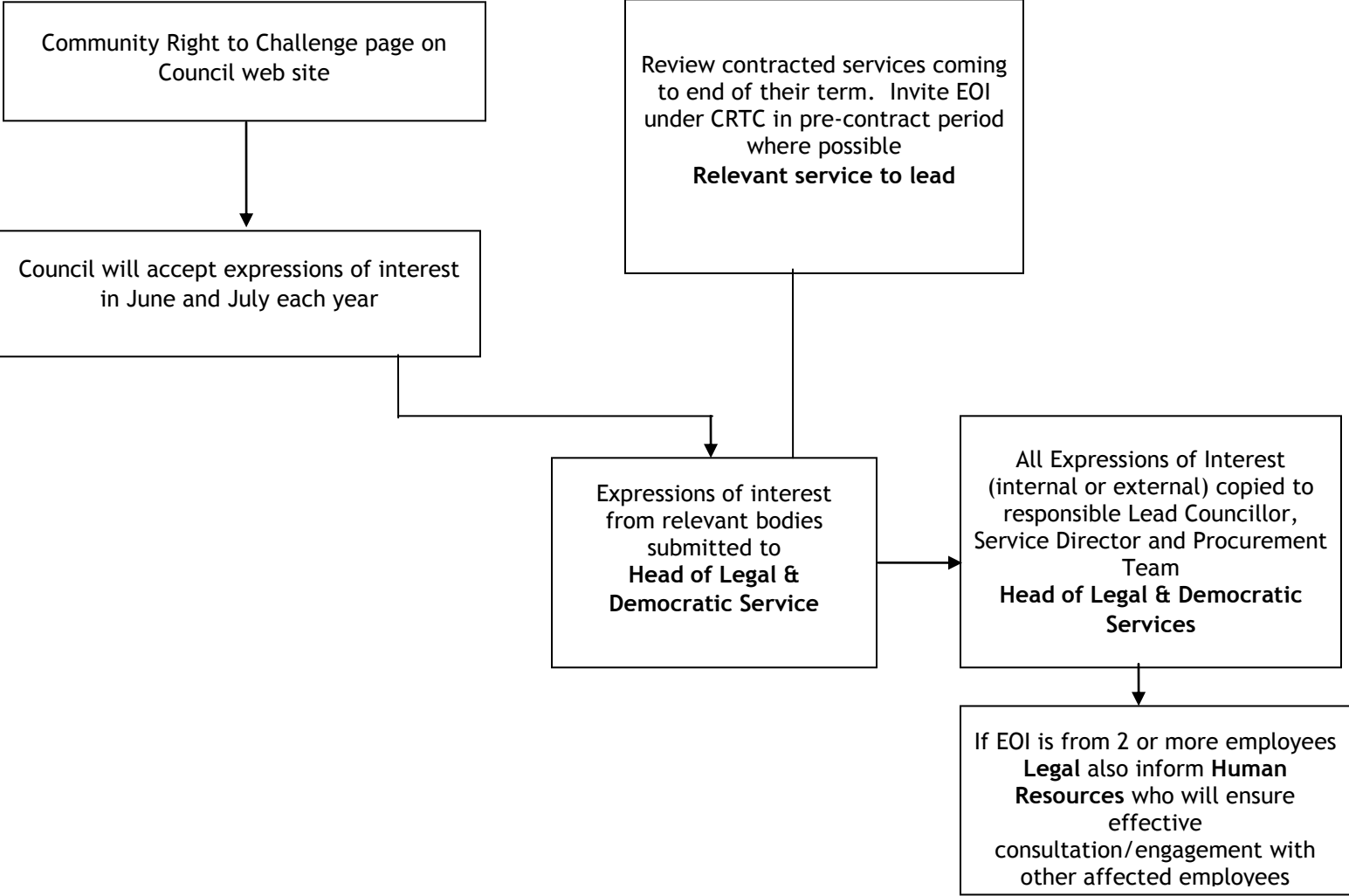


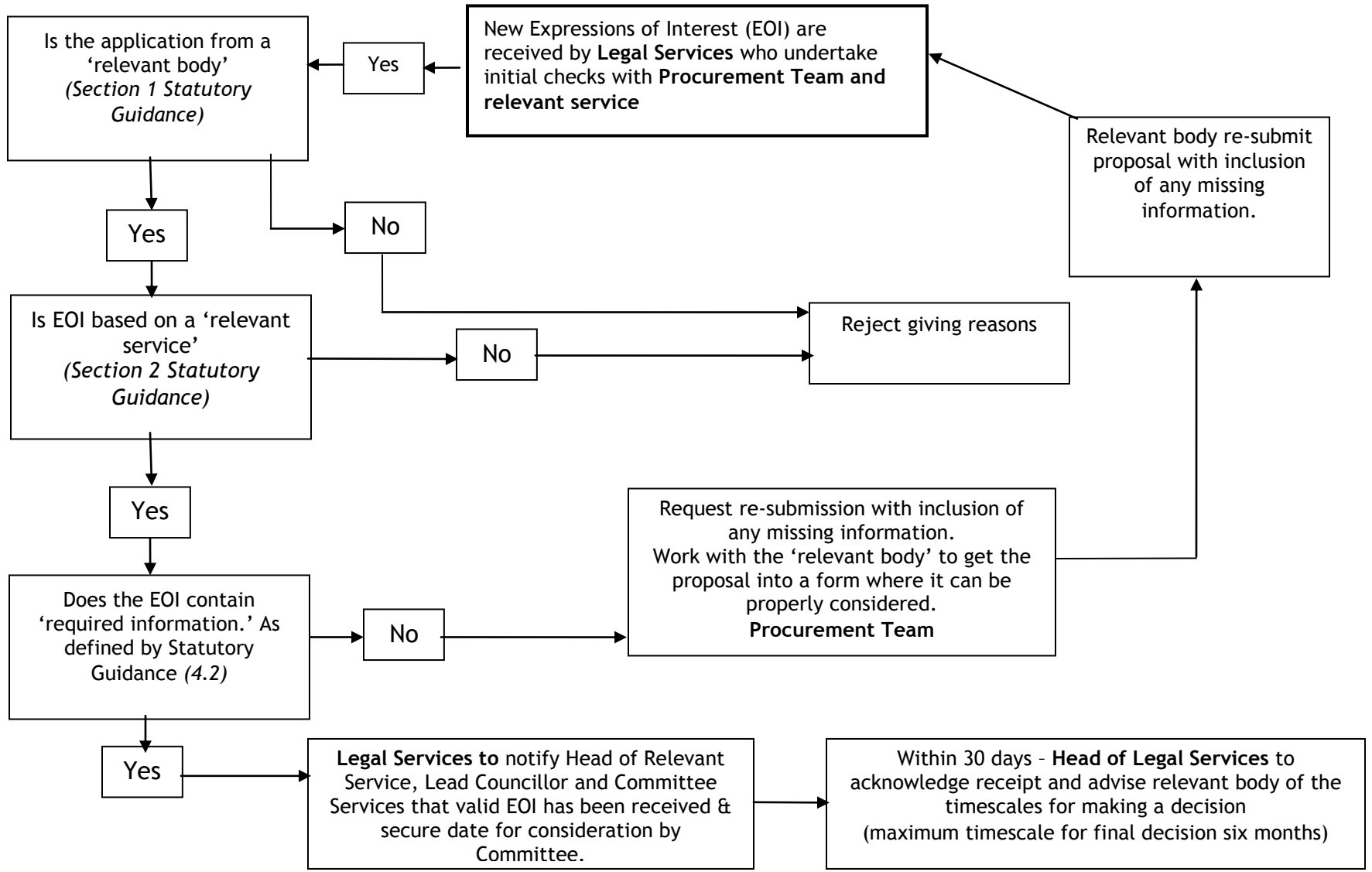
Community Right to Challenge Process

STEP ONE - INVITING EXPRESSIONS OF INTEREST



Community Right to Challenge Process

STEP TWO - RECEIVING EXPRESSIONS OF INTEREST



Community Right to Challenge Process

STEP THREE - CONSIDERING EXPRESSIONS OF INTEREST

From this point the **Head of Service** to which EOI relates will lead the process in consultation with the **relevant Lead Councillor** supported as necessary by **Procurement Team** and **Legal Services**

Check 'required information' (Guidance 4.2 against 'Grounds whereby an expression of interest may be rejected' (*Statutory Guidance Section 6/Checklist at 6.2*))

Will the EOI enhance or promote the social economic and environmental well being of RBC residents?

Is EIO consistent with RBC policy objectives? Will it deliver Best Value service improvements over current arrangements?

Undertake an Equality Impact Assessment

Is EOI consistent with planned procurement?

Is EIO from Council employees? Does it include proposal to consult with other staff?

Service Director Report to Committee with recommendation to Accept, Modify or Reject the Proposal

Committee Decision - Accept

Committee Decision - Reject

Committee Decision - Modify

Notify relevant body in writing within notified timescale (**Service**)

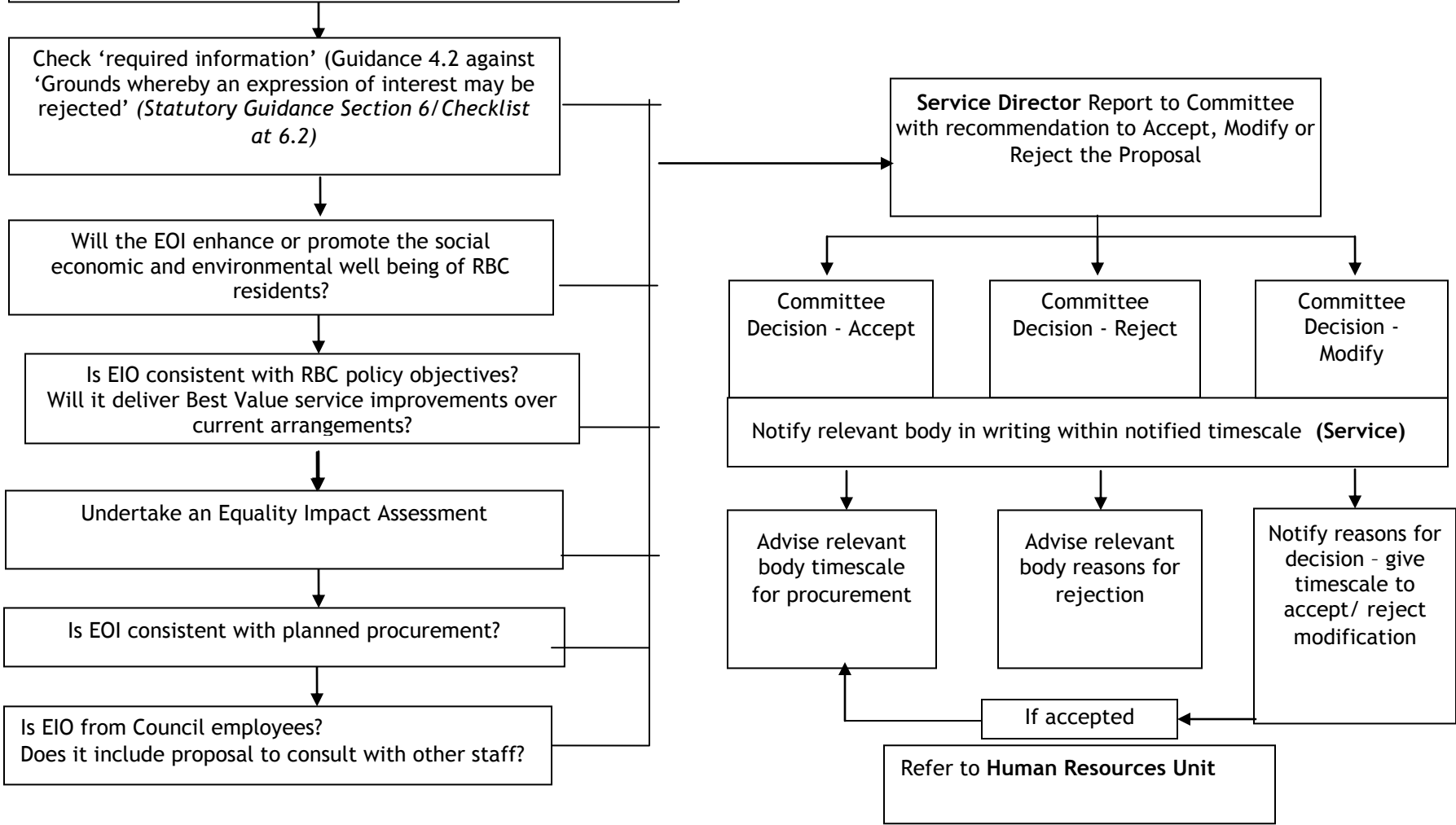
Advise relevant body timescale for procurement

Advise relevant body reasons for rejection

Notify reasons for decision - give timescale to accept/ reject modification

If accepted

Refer to **Human Resources Unit**



Community Right to Challenge Process

STEP FOUR - PROCUREMENT

The Council accepts one or more Expressions of Interest from a relevant body.

Must carry out a procurement exercise (Guidance 9.1) - appropriate to the value and nature of the contract that may be awarded.
Procurement Team/Relevant Service

Is service of a value or nature to which the Public Contracts Regulations 2006 apply and/or not listed as an exempt service in Part B of the regulations

Yes

Procurement exercise must follow the procedures for advertising, specifying and awarding contracts set out in Public Contracts Regulations (full EU procedures). **Procurement Team & Relevant Service**

No

Undertake an appropriate procurement exercise in line with Council Procurement Rules (can be a full tendering exercise where considered appropriate).
Procurement Team & Relevant Service