**From:** Conlon, Brian <Brian.Conlon@reading.gov.uk>   
**Sent:** 15 December 2021 10:09  
**To:** Marie Jasper <marie.jasper@bartonwillmore.co.uk>  
**Cc:** Eatough, Richard <Richard.Eatough@reading.gov.uk>  
**Subject:** 200328 - Vastern Court, Caversham Road, Reading (Daylight/Sunlight)

Dear Marie,

Following confirmation from BRE, please find attached a quote for independent verification of the submitted daylight assessment along with terms and conditions. Can you please confirm your clients acceptance to fund this work.

Once you have confirmed your client’s acceptance, I will instruct a purchase order to be obtained and formal instruction to proceed. I will send you a separate email with method of payment.

A wind and microclimate quote will follow as soon as we available.

Kind regards,

Brian

**Brian Conlon** BA Hons MSC MRTPI

Principal Planner

Planning Section | Directorate for Economic Growth and Neighbourhood Services