

## Inventory for whole house/flat

Property/Flat

Tenant(s) Name & Signature

Landlord/Agent & Signature

Date

| <i>External</i>                | <i>Details and Condition</i> | <i>Remedial Action if any and timescale</i> |
|--------------------------------|------------------------------|---|
| Gate/Fence/Walls               |                              |   |
| Garden/Paths/Drives            |                              |   |
| Front and rear door inc. locks |                              |   |
| Rear Door and locks            |                              |   |
| Windows and frames             |                              |   |
| Roofs and Chimneys             |                              |   |
| Gutters and soil pipes         |                              |   |

Others e.g. bins

|   |                       |                                      |
|---|-----------------------|--------------------------------------|
| Property:   |                       |                                      |
| Room/Area:  | Details and Condition | Remedial Action if any and timescale |
| Walls   |                       |                                      |
| Floor   |                       |                                      |
| Ceiling   |                       |                                      |
| Window(s)   |                       |                                      |
| Electrical Fittings                                       |                       |                                      |
| Lights/Shades/bulbs                                       |                       |                                      |
| Radiator  |                       |                                      |
| <b>Furniture (List others)</b><br>Desk<br>Wardrobe<br>Bed |                       |                                      |
|   |                       |                                      |
|   |                       |                                      |
| Room/Area:  | Details and Condition | Remedial Action if any and timescale |
| Walls   |                       |                                      |
| Floor   |                       |                                      |
| Ceiling   |                       |                                      |
| Window(s)   |                       |                                      |
| Electrical Fittings                                       |                       |                                      |
| Lights/Shades/bulbs                                       |                       |                                      |

|   |           |                                      |
|---|-----------|--------------------------------------|
| Radiator  |           |                                      |
| <b>Furniture (List others)</b><br>Desk<br>Wardrobe<br>Bed |           |                                      |
|   |           |                                      |
|   |           |                                      |
| Property:   |           |                                      |
| Bathroom/Shower Room                                      | Condition | Remedial Action if any and timescale |
| Walls   |           |                                      |
| Floor   |           |                                      |
| Ceiling   |           |                                      |
| Window(s)   |           |                                      |
| Door  |           |                                      |
| Lights/Shades/bulbs                                       |           |                                      |
| Radiator  |           |                                      |
| Bath/Shower   |           |                                      |
| Toilet  |           |                                      |
| Wash hand basin   |           |                                      |
|   |           |                                      |
| Kitchen   | Condition | Remedial Action if any and timescale |
| Walls   |           |                                      |

|   |  |  |
|---|--|--|
| Floor   |  |  |
| Ceiling   |  |  |
| Window(s)   |  |  |
| Door  |  |  |
| Electrical Fittings, plugs and sockets, extractor fan |  |  |
| Lights/Shades/bulbs                                   |  |  |
| Radiator  |  |  |
| Cupboards, worktops, and drawers                      |  |  |
| Cooker and microwave                                  |  |  |
| Sink, taps and drain                                  |  |  |
| Fridge and freezers                                   |  |  |
|   |  |  |
|   |  |  |
|   |  |  |
|   |  |  |